

RISK MANAGEMENT VISION AND WORKPLAN 2013/14

City of York Council have had a Risk Management Policy and Strategy in place for some years. However, whilst the idea of risk management is reasonably embedded throughout the organisation, it is very much a paper exercise that has become somewhat stale as a result of a distinct lack of centralised coordination.

It is the aim of the Risk Management function to reinvigorate the process and encourage the council to use the risk management as a tool to better inform and enable them to carry out their business.

To this end a development and workplan has been created to provide some clarity around what is required and the likely timescales involved.

The first column considers the tasks required under each of the headings, then the second column provides timescales for completion whilst the third identifies the owner.

<u>Risk Register/Magique</u>	<u>Target Date for completion/Implementation</u>	<u>Owner</u>
<ul style="list-style-type: none"> <li>Undertake a review of all risk information contained within Magique as many risks are poorly defined, out of date, do not have a risk owner. Information must be up to date and accurate to facilitate</li> </ul>	<p align="center">March 2014</p>	<p align="center">Lisa Nyhan/Stephanie Kelly</p>





<p>fits the requirements of the potential audience.</p> <ul style="list-style-type: none"> <li>• Magique user guide – consider if we are to do all updates centrally is this required? If so, ensure meets needs of target audience.</li> </ul>	<p>End October 13</p> <p>End October 13</p>	<p>Lisa Nyhan</p> <p>Lisa Nyhan/Stephanie Kelly</p>
<p><b><u>Register Review/Reporting</u></b></p> <ul style="list-style-type: none"> <li>• A&amp;G Reports - quarterley</li> <li>• Put in place quarterly reviews with each of the DMT's</li> <li>• Review all the risks every three months</li> <li>• Take a report to CMT on KCR annually/bi-annually</li> <li>• Take KCRs to CLG bi-annually for refresh if appropriate</li> </ul>	<p>Ongoing</p> <p>Jan 2014</p> <p>August 2013</p> <p>June 2014</p> <p>March 2014</p>	<p>Lisa Nyhan</p> <p>Lisa Nyhan</p> <p>Stephanie Kelly</p> <p>Lisa Nyhan</p> <p>Lisa Nyhan</p>